



VACANCY

REFERENCE NO	:	VAC00646
JOB TITLE	:	Executive: Governance, Risk, Compliance & Integrity
JOB LEVEL	:	E4
SALARY	:	Market Related
REPORTS TO	:	Managing Director
DIVISION	:	Corporate Governance
DEPARTMENT	:	Governance, Risk, Compliance & Integrity
LOCATION	:	Erasmuskloof, Pretoria
POSITION STATUS	:	5 years - Fixed Term Contract (Internal / External)

Purpose of the job

To lead and establish an integrated Governance, Risk Management, Compliance, Business Continuity and Integrity Management framework and strategies to strengthen business resilience and sustainability and contribute to overall achievement of annual performance plans.

Key Responsibility Areas

- Establish and Implement Enterprise Risk Management framework and strategy.
- Ensure integrated Governance, Risk, Compliance and Integrity planning and implementation.
- Overall management of the company's mandatory and voluntary compliance obligations.
- Ensure development and implementation of Integrity Management Policies and Procedures.
- Ensure development and implementation of Business Continuity Management Strategy and Plan.
- Ensure Continuous improvement, monitoring and reporting.
- Financial management.

Qualifications and Experience

Minimum Qualifications: Bachelor's Degree with a focus on ICT or risk management related disciplines (e.g. security, privacy, business continuity management and compliance).

Experience: 8-10 years senior management and/or executive experience in ICT Governance and Risk management, Compliance, Integrity Management and Business Continuity. Experience gained in a large public or private sector organization.

Technical Competencies Description

Enterprise Risk Management methodology, including frameworks, identification and assessment processes, development of mitigation plans as well as risk appetite and tolerance statements. Business Continuity Management methodology, including the development and implementation of disaster recovery plans. Fraud Risk Management methodology, including the regulatory requirements of public sector organisations and State-Owned Entities. People risk management programmes, including

security vetting requirements, conflicts of interest management and maintenance of gifts and hospitality management.

Leadership competencies: Customer Experience; Collaboration; Communicating and Influencing; Honesty, Integrity and Fairness; Outcomes driven; Planning and Organising; Creative Problem Solving; Managing People and Driving Performance; Decision-making; Responding to Change and Pressure; and Strategic Thinking.

Interpersonal/behavioral competencies: Active listening; Attention to Detail; Analytical thinking; Continuous Learning; and Disciplined.

How to Apply

Kindly forward your CV to: Puleng.recruitment@sita.co.za stating the position applying for and the relevant reference number

Closing Date: 21 March 2024

Disclaimer

SITA is an Employment Equity employer and these positions will be filled based on Employment Equity Plan. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful;
- Applications received after the closing date will not be considered;
- Please clearly indicate the reference number of the position you are applying for;
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA);
- Only candidates who meet the requirements should apply;
- SITA reserves the right not to make an appointment;
- Appointment is subject to getting a positive security clearance, the signing of a contract of employment, verification of the applicant's documents (Qualifications) and reference checking;
- Correspondence will be entered into with shortlisted candidates only.
- CV's sent to incorrect email address will not be considered.
- CVs from Recruitment Agencies will not be considered.

